



HUGO DUNHILL MAILING LISTS

SALES LEADS * PROSPECTING LISTS * E-MAIL LISTS
11211 John Galt Boulevard Omaha, NE 68137 Toll
Free: 800-223-6454 www.hdml.com

Paralegals, Legal Assistants and Legal Secretaries

List: 6106-5

Paralegals, Legal Assistants and Legal Secretaries

Count: 827,210

65% Female

99% Zip + 4

53% Phones

Paralegals, Legal Assistants and Legal Secretaries help lawyers prepare for closings, hearings, trials, and corporate meetings. They might investigate the facts of cases and ensure that all relevant information is considered. They may also identify appropriate laws, judicial decisions, legal articles, and other materials that are relevant to assigned cases.

After Paralegals, Legal Assistants and Legal Secretaries analyze and organize the information, they prepare written reports that attorneys use in determining how cases should be handled. If an attorney decides to file a lawsuit on behalf of their client, Paralegals, Legal Assistants and Legal Secretaries prepare the legal arguments, draft pleadings and motions to be filed with the court, obtain affidavits, and assist attorneys during trials.

Paralegals, Legal Assistants and Legal Secretaries also organize and track files of all important case documents and make them available and easily accessible to attorneys. In addition to this preparatory work, Paralegals, Legal Assistants and Legal Secretaries perform a number of other functions which could include: drafting contracts, mortgages, and separation agreements, preparing tax returns, establishing trust funds, and planning estates. Some Paralegals, Legal Assistants and Legal Secretaries coordinate the activities of other law office employees and maintain financial office records.

Reach these Paralegals, Legal Assistants and Legal Secretaries for offers on Seminars, Subscriptions, Books, Recruitment and any other legally related offer.

The Paralegals, Legal Assistants and Legal Secretaries list is NCOA'd quarterly.

Selections by Title

Paralegals, Legal Assistants	15,662
Legal Secretaries	811,548

State counts available upon request.

Pricing 25% Commission to Recognized Brokers

Base	\$ 80/M	Title Address	\$ 5/M	Cheshire	No Charge
Minimum Order	\$ 250	Job Title	\$ 5/M	PS Labels	\$ 7/M
Unlimited Use	\$ 160/M	Gender	\$ 5/M	Galley	\$ 10/M
Duplicate Set	\$ 40/M	SCF	\$ 5/M	Diskette	\$ 25/F
Run Charges	\$ 10/M	County	\$ 5/M	CD-Rom	\$ 25/F
Special Sort	\$ 5/M	Zip Codes	\$ 5/M	E-mail Delivery	\$ 25/F
Size Select	\$ 5/M	State	No Charge	Phones	\$ 15/M
Key Code	\$ 3/M	Zip + 4	No Charge		

Contact

Tel: 800-223-6454 Email: counts@hdml.com